

# DEPOSIT REFUND CORRECTION REQUEST

DATE: \_\_\_\_\_

PROPERTY ID: \_\_\_\_\_

NAME OF (PREVIOUS) RESIDENT MAKING REQUEST: \_\_\_\_\_

RENTAL PROPERTY ADDRESS: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_

CONTACT PHONE NUMBER(S) / EMAIL ADDRESS: \_\_\_\_\_

DESCRIPTION & CHARGE AMOUNTS BEING DISPUTED:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL AMOUNT BEING DISPUTED: \$ \_\_\_\_\_

EVIDENCE/DOCUMENTATION SHOWING THE CHARGES INACCURACY & ADDITIONAL EXPLANATION OF REQUEST:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

*(If more room is needed, please continue on the back of this page.)*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Received by Management on: \_\_\_\_\_

*B*enson Property Management, Inc.

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